



## WordPress Website Disaster Plan Info

Sometimes, unexpectedly, the worst happens. This sheet will give you the pertinent info you need just in case your site goes down, or you need to change hosts. If you didn't develop your site, you may need to ask your developer for some of this info. Also if you ever change developers, this information will be helpful. It goes without saying to keep this in a safe location.

### Basic Info

Website URL: \_\_\_\_\_

WordPress Website Login: \_\_\_\_\_

WordPress Website Password: \_\_\_\_\_

Who is the main admin on your WordPress site? \_\_\_\_\_

If not you, what is their contact info? \_\_\_\_\_

### Domain Info

Who is your domain name registered through? ( Godaddy, Network Solutions, etc...) \_\_\_\_\_

Login: \_\_\_\_\_ Password: \_\_\_\_\_

### Hosting

Who Hosts Your Site? (Godaddy, Bluehost, Siteground, WPengine?) \_\_\_\_\_

Support Phone Number \_\_\_\_\_

Login to your webhost – this will be your CPANEL, Plesk, or other hosting login:

Login \_\_\_\_\_

Password \_\_\_\_\_

### Backups

How are your backups handled? ( Backup service, plugin) \_\_\_\_\_

Where are the backups stored? \_\_\_\_\_

How many days worth of backup do you have? Database \_\_\_\_\_ Files \_\_\_\_\_

If you are not making the backups yourself, who do you contact to restore? \_\_\_\_\_

### Security

What Security Plugins or Services are you using on your site? \_\_\_\_\_

If you're using a service to secure your site, how do you contact them? \_\_\_\_\_